



BFACT Council Meeting

4.00 PM Friday 11 October 2024 - Face to face (CBC Deakin) & Online

MINUTES:

Present: Wendy Boxall, Cathy Nichols, Roger Brake, Richard Hills, Niek Van Vucht, Mary Tough & Keith Huggan (e)

Apologies: David Clarkson, Andrew Dawes, Annie McMaster, John Donovan

President opened Council meeting at 16.10 & welcomed members to meeting.

Confirmation of Minutes:

Still waiting on previous minutes, when received they will be distributed (& approval sought) out of session.

Draft 2024 AGM Minutes distributed. Moved: that the provisional minutes be approved, ready to be put on BFACT website. NVV. Seconder: RH. Carried.

Ongoing matters:

- a) Adoption of Child Safe Strategy. Ongoing, to align with [Integrity](#).
- b) Working group to look at BFACT acknowledgement/life membership. Malcolm Carter and Keith Huggan have offered to be on this working group. A third person will also be sought.
- c) BFACT constitution review. An extensive review was done in 2018, this review needs to incorporate new clubs and the changes that MyABF has brought about. WB, RH to look at it.

Standing Reports

1. President's Report (WB)

Wendy introduced herself, giving some background back to the 90's. Thrilled how well CiB went, lots of happy people. 2026 ANC is a big job, to be a regular agenda item. Recently played at Capital & introduced herself. Will contribute to Clubs' newsletters from time to time. Moved that the report be accepted: KH, seconded: RB

2. Treasurer's Report (RB)

Forecast for 24/25 is a larger surplus than 23/24. Relatively few transactions so far this FY, still some payments for CiB due. To change the financial signatories to current President/Secretary/Treasurer. Moved that the report be accepted: RB, seconded: MT

3. Tournament Secretary's Report (NVV)

Niek is on the CBC Calendar committee (set up by David Wawn) and has sent out a draft of selection events for 2025. Asked if anyone else wanted to be on the calendar committee, no uptake. There may be a change of Tournament Secretary at CBC with the upcoming AGM. WB and CN to chat with Monaro regarding dates for next year. Dates for Canberra in Bloom next year already advised to the ABF. Moved that the report be accepted: NVV, seconded: RH

4. Notification of Out of Session Decision (CN)

ABF advised of update to BFACT executive.



BFACT website support ([Rize Design](#)) contact advised of update to the list of BFACT authorised people and their emails.

Notification to Clubs of St Johns Ambulance defibrillator course, held and sponsored by CBC on 11th October.

ATO lodgement of NFP (Not for Profit) self-review return - lodged over the phone by Treasurer.

5. Appointment of Public Officer

Cathy Nichols appointed Public Officer. Moved: WB, seconded: MT. Action items for Public Officer - Advising the Australian Business Registrar and Access Canberra of changes in Office holders.

6. Appointment of Masterpoint Secretary

Each club has a Masterpoint Secretary and the BFACT one is separate (also has an advisory role to the member Clubs). To ask for EOIs for BFACT masterpoint secretary. Would be beneficial to have more people with the skills.

7. CiB Report (RB)

Feedback so far good. There were 1/3 more player days than last year. At capacity so need to either cap the numbers or get a new venue or a supplementary venue. Directors did a very good job, and recommend an assistant director for next year. This would be a skilling up opportunity, there may be one or two people in the region that are interested. Convenors report to be done. Allocation of prizes with regard Novice/Restricted teams led to a complaint. May need to review how it is set up, regulations can be unclear and other congresses may have a better approach/regulations for when this is a combined event and there is strong players in the Novice category. Will JO'S has talked to WB and suggested BFACT put out a policy paper. Very interested in going on a working group, NVV also keen. Meeting resolved for BFACT to formally ask Will JO'S to work with NVV to look at tournament regulation for Novice/Restricted. Also a written paper is required covering house pairs/substitutions etc. Initially we try to get a paying partner, else a 'house' person. WB noted that in her experience the partnership desk needs to be really tight, one person only. A more detailed report will be at the next meeting.

8. ANC Report (WB)

Lyn Carter has done some preliminary work, a convenor (or co-convenors) needs to be appointed. Discussion regarding the convenor allowance - covers petrol costs etc, not hours of work. Meeting resolved to appoint Lyn Carter and Cathy Nichols as co-convenors for 2026 ANC. For governance need a monthly report to BFACT. A tournament manager/organiser also needs to be appointed. The selection of the venue is paramount but the decision needs to come back to Council for approval. It is an ABF event, BFACT is the organiser - all profit & loss the responsibility of States/Territories (refer handbook). Everyone encouraged to read the [handbook](#).

9. Youth Report & CBC Report (MT)

The defibrillator course was good and well attended. The CBC AGM to be held on 29th October. Upcoming youth session to be held by WJOS, Sunday 3rd November, with an advanced bridge session in the afternoon (open to all). Need dates for the Directors Course.

10. General Business

Deferred to next meeting:

Charity quiz night

Suggested meeting calendar for the year

11. Next Meeting

Meeting closed at 5:35pm

5pm 22nd November via zoom. RH noted he may not be able to connect so will give comments in advance.

